

SHOHOLA TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 2, 2018

ATTENDANCE:

MEETING CALLED TO ORDER:

PLEDGE OF ALLEGIANCE:

Motion to approve the following **appointments of Supervisors:**

- Gregory P. Hoeper as Chairman, made by **George C. Fluhr, second by Keith Raser, motion carried.**
- Keith W. Raser as Vice-Chairman, made by **George C. Fluhr, second by Chairman Hoeper, motion carried.**

Motion to approve the following **list of appointments:**

- Secretary Diana Blume
 - Treasurer Diana Blume
 - Open Records Officer Diana Blume
 - Planning Board Secretary Diana Blume
 - Solicitor Jason Ohliger
 - Contingent upon production of a valid license
 - Alternate Solicitor Matthew Galasso
 - Contingent upon production of a valid license
 - Road Master Robert Myers
- Made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to re-appoint Clint Malzhan as Emergency Management Coordinator, made by **Chairman Hoeper, second by Vice-Chair Raser, motion carried.**

Motion to approve the following members to the Zoning Hearing Board (Building Appeals Board in accordance with Resolution 2004-04):

ZONING HEARING BOARD-3 YEAR TERM

- Zoning Hearing Board (reappoint to Jan 2021) Ed Nickles, Sr,
 - Zoning Hearing Board (reaffirm to Jan 2020) Donald Worzel
 - Zoning Hearing Board (reaffirm to Jan 2019) Jack Kirk
 - Zoning Hearing Board Alternate James Hopkins
 - Zoning Officer Ron Tussell
- made by **Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to approve expenditure by the Zoning Hearing Board for Solicitor of their Election up to \$150.00 per hour, made by **Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to approve the following members to the Building Hearing Board (Building Appeals Board in accordance with Resolution 2011-05):

BUILDING HEARING BOARD-5 YEAR TERM

SHOHOLA TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 2, 2018

- Building Hearing Board (reaffirm to Jan 2020) Jerry Gilroy
- Building Hearing Board (reaffirm to Jan 2021) Gary Hoeper
- Building Hearing Board (reaffirm to Jan 2022) Jeffrey Fuhse
- Motion to approve expenditure by the Building Hearing Board for Solicitor of their Election up to \$150.00 per hour, **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to approve the following members to the Planning Commission:
PLANNING COMMISSION- 4 YEAR TERM

- Planning Commission (reaffirm to Jan 2021) Aaron Robinson
 - Planning Commission (reaffirm to Jan 2022) Peter Wulfhorst
 - Planning Commission (reaffirm to Jan 2019) Peter Kestler
 - Planning Commission (reaffirm to Jan 2023) Roger Saumure
 - Planning Commission (reaffirm to Jan 2020) Gary Hoeper
 - Planning Commission ALTERNATE David Farrington
 - Planning Commission Solicitor Jason Ohliger
- made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to approve the following:
ENFORCEMENT OFFICERS/ DELEGATES/OTHER APPOINTMENTS

- Flood Plain Management Ron Tussel
- Sewage Enforcement Officer Ron Tussel
Contingent upon production of valid certification
- Building Code Enforcement Codes Inspections, Inc.
Contingent upon production of a valid license
- UDC Delegate Aaron Robinson
- UDC 1st Alternate Delegate Roger Saumure
- UDC 2nd Alternate Delegate Patricia Jeffer
- Township Historian George J. Fluhr
- Road Task Force Delegate Robert Myers
- Road Task Force Alternate Delegate Keith Raser
- Maintenance Director John Knapp
- Maintenance/Road Crew Jeffrey Degroat
- Police Chief Scott Carney
- Assistant Police Chief Donald Roa
- Part Time Patrolmen Wesley Vigh
- Township Engineer John Fuller
- Alternate Township Engineer Keystone Consulting
- Vacancy Board Chairman Anthony Lapari Sr.
- Convention Delegates All Supervisors & Township Secretary
As Voting delegates
- Convention Attendees shall be Supervisors, Secretary, Solicitor and Road Master, made by **Vice-Chair Raser, second by Chairman Hoeper, motion carried.**

SHOHOLA TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 2, 2018

Motion to go into executive session at 10:10am to discuss personnel, made by Chairman Hoeper, second by Supervisor Fluhr, motion carried.

Meeting reconvened at 10:26am.

Motion to increase the salary of each of the following employees by .50 cents: Jeffrey DeGroat; Robert Myers; John Knapp; Diana Blume; Donald Roa, and Wesley Vigh, made by **Chairman Hoeper, second by Vice-Chair Raser, motion carried.**

Motion to increase the salary of the Zoning Officer, Ron Tussel by \$1.00 per hour, made by **Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to adopt the **2018 salary & benefits package for employees, made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried..**

Motion to affirm the **Board of Supervisors as Road Employees with the salary of \$17.50 per hour, made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to recommend the **2018 salary and benefit package** go to the Board of Auditors, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion that the **Treasurers Bond** continue at \$1,000,000.00, made by **Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to hold regular monthly meetings on the **second Thursday of each month at 7:30pm;** at the municipal building, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to hold regular Planning Committee meetings on the **third Thursday of each month at 7:30pm;** at the municipal building, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to designate the **News Eagle & the Pike County Dispatch** as the **official newspapers** for the Township, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to designate **Wayne Bank** and **PLGIT** as the **official depositories** for the Township funds, made by **Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

SHOHOLA TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 2, 2018

Motion to adopt Resolution 2018-01

Resolution 2018-01:

RESOLVED:

that the Shohola Township Board of Supervisors, hereby grants authorization, to the Shohola Township Volunteer Fire & Rescue Department Inc, to respond to alarms for fire, for motor vehicles accidents, and to emergency medical calls and emergency calls both inside and outside the Township of Shohola, where authorized by the law. Authorization is also granted for these organizations to participate in meetings, fire, rescue, emergency medical, and related training, in parades, in celebrations, and in related activities in Pike & Wayne counties in Pennsylvania, and in counties of New York and New Jersey bordering Pike County, Pennsylvania. Upon written request from a nearby municipality the Supervisors may authorize non-emergency public service assistance to that municipality. Authorization is also granted to engage in fundraising activities, including but not limited to fairs, carnivals, banquets, barbecues, bingo, small games of chance, and similar activities conducted in Shohola Township. It is the responsibility of the Fire Department to provide (to the Township and its workers' compensation insurance carrier) a list of all active members who are authorized to participate in any of the above-listed activities. Such list shall be provided on or before February 1, 2018, and shall be updated by the Fire Department from time-to-time as necessary to ensure that all information remains accurate and up-to-date, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to authorize **payment of regular bills upon receipt**, provided such bills are included in the list of bills presented at the next Board of Supervisors Meeting, made by **Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to Recognize **Matthew Wiemann** as **Fire Chief** of the Shohola Volunteer Fire & Rescue, made by **Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to authorize the **Fire Chief to issue a burn ban** with the approval of at least 2 (two) Supervisors, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to reaffirm the following members of the **Park and Recreation Committee for the year 2018:**

- John Knapp
- David Myers
- Diana Blume
- Bernadette Knapp

SHOHOLA TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 2, 2018

- Donna Donato
made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to authorize Shohola Township Police Department as **Township Agent** empowered to enforce **Ordinance #43** (Fire Burning Regulations) made by **Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to authorize, Shohola Township Police Department as Township Agent to enforce the provisions of the Nuisance Ordinance #74, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to recognize the **Shohola Railroad and Historical Society, Inc.** as the **official historical society** of Shohola Township, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to authorize the **Township Secretary** with the aid of any individual member of the Board of Supervisors to **apply for grants** made by by **Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to recognize the appointment made by Tax Collector Elizabeth Myers of Wendi Myers as **Deputy Tax Collector**. The Deputy Tax Collector shall not act until specifically authorized by the Board of Supervisors, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to authorize the Chairman and Secretary/Treasurer to borrow **funds in anticipation** of taxes, should the need arise, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to sign all documents needed by **Plgit** and **Wayne Bank** to authorize signatories on the **Township Bank** accounts, made by **Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to adjourn the Reorganization and Open the Special Meeting on the Budget Amendment.

SHOHOLA TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 2, 2018

Treasurer Blume advised the Board that there were adjustments made to the 2018 Budget to accomplish adding \$10,000.00 under the Donation line item already on the Budget. Specifics were, that the proper adjustments were made on the income of the old pension plans for Uniform and Non-Uniform employees to reflect the actual amounts coming in and going out of the General Account. Also, the line item for the Municipal Garage was reduced from \$25,000.00 to \$19,000. Furthermore, the salary of the part time road employee was reduced since it was increased in the event the Supervisors elected to make that a full time position. These adjustments in the Budget made it possible to put the \$10,000.00 in the Donation line item and still balance the budget.

Motion to approve the proposed Budget for 2018 as amended and to advertise as well as post for public perusal until February 9, 2018, made by **Chairman Hoeper, second by Vice-Chair Raser, motion carried.**

Motion to adjourn at 10:50am, made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.

Respectfully Submitted by

Diana Blume
Township Secretary