

SHOHOLA TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 7, 2013

**ATTENDANCE:** George C. Fluhr, Gregory P. Hoyer, Keith W. Raser, Board Secretary, Diana Blume, Solicitor, Jason Ohliger and all others on the attached list.

**MEETING CALLED TO ORDER at 9:00am**  
**PLEDGE OF ALLEGIANCE:**

**Motion** to approve the following **appointments of Supervisors:**

- **Motion** to appoint George C. Fluhr as Chairman, made by **Gregory Hoyer**, second, by **Keith Raser**, **motion carried.**
- **Motion** to appoint Gregory P. Hoyer as Vice-Chairman, made by **Keith Raser**, second by **Chairman Fluhr**, **motion carried.**

**Motion** to approve the following **list of appointments:**

- **Secretary** **Diana Blume**  
made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**
- **Treasurer** **Diana Blume**  
made by Chairman Fluhr, second by Vice-Chair Hoyer, **motion carried.**
- **Open Records Officer** **Diana Blume**  
made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**
- **Planning Board Secretary** **Diana Blume**  
made by Chairman Fluhr, second by Supervisor Raser, **motion carried**
- **Solicitor** **Jason Ohliger**  
Contingent upon production of valid license, made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**
- **Alternate Solicitor** **Galasso, Kimler & Muir**  
Contingent upon the production of a valid license, made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**
- **Road Master** **Robert Myers**  
made by Chairman Fluhr, second by Vice-Chair Hoyer, **motion carried.**

**Motion** to appoint **Clint Malzan** as Emergency Management made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**

**Motion** to approve the following members to the Zoning Hearing Board (Building Appeals Board in accordance with Resolution 2004-04):

**ZONING HEARING BOARD-3 YEAR TERM**

- Zoning Hearing Board (reaffirm to Jan 2016) **John Kirk**  
Motion to move John Kirk from Alternate to Board member made by Supervisor Raser, second by Chairman Fluhr, **motion carried.**
- Zoning Hearing Board (reaffirm to Jan 2015) **Ed Nickles, Sr.**
- Zoning Hearing Board (reaffirm to Jan 2014) **Donald Worzel**

**Motion** to **reappoint all members to the Zoning Hearing Board**, made by Supervisor Raser, second by Vice-Chair Hoyer, **motion carried.**

- Zoning Hearing Board (Alternate to Jan 2013) (VACANT)  
Motion to advertise for alternate Zoning Hearing Board member, made by Chairman Fluhr, second by Vice-Chair Hoyer, **motion carried.**

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- Zoning Officer Robert DiLorenzo  
made by **Chairman Fluhr**, second by **Vice-Chair Hoyer**, **motion carried.**
- Zoning Hearing Board Solicitor Eric Hamil, Esq.  
made by **Chairman Fluhr**, second by **Supervisor Raser**, **motion carried.**
- Motion to approve expenditure by the Zoning Hearing Board for Solicitor of their election up to \$150.00 per hour, made by Keith Raser, second by Vice-Chair Hoyer, motion carried.

**Motion** to approve the following members to the Building Hearing Board (Building Appeals Board in accordance with Resolution 2011-05):

**BUILDING HEARING BOARD-5 YEAR TERM**

- Building Hearing Board (reaffirm to Jan 2013) Gary Wyler
- Building Hearing Board (reaffirm to Jan 2014) John Graber
- Building Hearing Board (reaffirm to Jan 2015) Jerry Gilroy
- Building Hearing Board (reaffirm to Jan 2016) Gary Hoyer
- Building Hearing Board (reaffirm to Jan 2017) Jeffrey Fuhse
- Building Hearing Board Solicitor Eric Hamill  
made by Supervisor Raser, second by **Chairman Fluhr**, **motion carried.**

**Motion** to approve expenditure by the Building Hearing Board for Solicitor of their election up to \$150.00 per hour, made by Supervisor Raser, second by Vice-Chair Hoyer, **motion carried.**

**Motion** to approve the following members to the Planning Commission:

**PLANNING COMMISSION- 4 YEAR TERM**

- Planning Commission (reappoint to Jan 2016) Aaron Robinson
- Planning Commission (reappoint to 2017) Peter Wulfhorst
- Planning Commission (reaffirm to Jan 2015) Peter Kestler
- Planning Commission (reaffirm to Jan 2014) John Graber
- Planning Commission (reaffirm to Jan 2015) Gary Hoyer  
made by Supervisor Raser, second by Vice-Chair Hoyer, **motion carried.**

**Motion** to approve the following:

**ENFORCEMENT OFFICERS/ DELEGATES/OTHER APPOINTMENTS**

- Sewage Enforcement Officer Robert DiLorenzo  
made by Chairman Fluhr, second by Vice-Chair Hoyer, **motion carried.**
- Alternate Sewage Enforcement Officer Michael Kaub  
made by Supervisor Raser, second by Vice-Chair Hoyer, **motion carried.**
- Building Enforcement Code Inspections  
made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**
- UDC Delegate Patricia Jeffer  
made by Vice-Chair Hoyer, second by Supervisor Raser, **motion carried.**
- UDC 1<sup>st</sup> Alternate Delegate George J. Fluhr  
made by Vice-Chair Hoyer, second by Supervisor Raser, **Chairman Fluhr abstained, motion carried.**
- UDC 2<sup>nd</sup> Alternate Delegate Aaron Robinson  
made by Supervisor Raser, second by Vice-Chair Hoyer, **motion carried.**
- Township Historian George J. Fluhr  
made by Supervisor Raser, second by Vice-Chair Hoyer, **Chairman Fluhr abstained, motion carried.**
- Road Task Force Delegate Robert Myers  
made by Chairman Fluhr, second by Vice-Chair Hoyer, **motion carried.**
- Road Task Force Alternate Delegate Keith Raser

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made by Chairman Fluhr, second by Vice-Chair Hoeper, **Keith Raser abstained, motion carried.**

- Maintenance Director John Knapp  
made by Chairman Fluhr, second by Vice-Chair Hoeper, **motion carried.**
- Part time Maintenance/Road Crew/ Custodian Jim Cue  
made by Vice-Chair Hoeper, second by Supervisor Raser, **motion carried.**
- Police Chief Scott Carney  
made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**
- Assistant Police Chief Donald Roa  
made by Chairman Fluhr, second by Vice-Chair Hoeper, **motion carried.**
- Township Engineer John Fuller Engineering  
At the rate of \$125.00 per hour and contingent upon receipt of current license, made by Chairman Fluhr, second by Vice-Chair Hoeper, **motion carried.**
- Alternate Township Engineer Keystone Consulting  
At the rate of \$125.00 per hour and contingent upon receipt of current license, made by Chairman Fluhr, second by Vice-Chair Hoeper, **motion carried.**
- Vacancy Board Chairman Anthony Lapari, Sr.  
made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**
- Marcellus Shale Taskforce George C. Fluhr  
made by Supervisor Raser, second by **Vice-Chair Hoeper, George Fluhr abstained, motion carried.**
- Marcellus Shale Taskforce (Alternate) John Somers  
made by Chairman Fluhr, second by Vice-Chair Hoeper, **motion carried.**
- Alternate Zoning Officer Clint Malzhan  
Made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**

Convention Delegates All Supervisors & Township Secretary as  
voting delegates  
made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**

***Motion to go into executive session made by Chairman Fluhr, second by Vice-Chair Hoeper, at 9:20am to discuss Personnel matters.***

*Meeting reconvened at 9:30*

**Motion** to send a letter to Kathy Bartsch requesting her to consider returning to the Township as the Custodian, made by Vice Chair Hoeper, second by Chairman Fluhr, **motion carried.**

**Motion** to increase all employees' salary by 3%, made by Supervisor Raser, second by Vice Chair Hoeper, motion carried.

**Motion** to adopt the **2013 salary & benefits package for employees as follows:**

**Shohola Township Salary & Benefits Package for Employees 2013**

Trainee Salary	\$ 7.25 per hour
Road Master	\$17.25 per hour
Road Maintenance Employees	\$16.75 per hour
Part time Maintenance Employee	\$10.38 per hour
Township Secretary	\$18.03 per hour
Police Chief	\$19.23 per hour
Part Time Patrolman	\$15.71 per hour
Sewage Enforcement Officer	as per fee schedule

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Zoning Officer	\$16.23 per hour
Meeting attendance where authorized by Board	\$50.00 per meeting
Emergency Management Coordinators	\$ 25.00 per hour
Mileage rate as per IRS rate effective January 1, 2013	\$ .56.5 per mile
Solicitor Jason Ohliger	\$150.00 per hour

- Hospital and medical insurance coverage for the following non-supervisor employees and spouses: J. Knapp, R. Myers, and D. Blume.
- Life (\$50,000) and disability insurance for the following non-supervisor employees: J. Knapp, R. Myers, D. Blume & S. Carney.
- Shohola Township Pension plan for the following non-supervisors: J. Knapp, D. Blume & R. Myers. S. Carney has Police Pension Plan.
- Regular employees working 40 hours a week who have been employed one year or more shall have five (5) days vacation and 4 (four) personal days, employed two years or more shall have 10 (ten) days vacation and 4 (four) personal days, employed five years or more shall have fifteen (15) days vacation and 4 (four) personal days. Neither personal nor vacation days may accumulate beyond the calendar year without specific approval by the Supervisors. In addition to vacation days they (he, she) shall have the following paid 12 (twelve) holidays in the calendar year 2012:
  1. **New Years Day** (Tuesday, January 1, 2013)
  2. **Presidents Day** (Monday February 18, 2013)
  3. **Good Friday** (Friday, March 29, 2013)
  4. **Memorial Day** (Monday May 27, 2013)
  5. **Independence Day** (Thursday, July 4, 2013)
  6. **Labor Day** (Monday September 2, 2013)
  7. **Columbus Day** (Monday October 14, 2013)
  8. **Veterans Day** (Monday, November 11, 2013)
  9. **Thanksgiving Day** (Thursday November 28, 2013)
  10. **Day after Thanksgiving** (Friday November 29, 2013)
  11. **Christmas Eve Day** (Tuesday, December 24, 2013)
  12. **Christmas Day** (Wednesday, December 25, 2013)

Should an employee be **required** to work on a designated holiday, they shall be compensated for 8 hours (holiday pay) at their regular rate of pay in addition to the actual time worked on that holiday at their regular rate of pay. Any additional provisions on this subject will be at the discretion of the Board of Supervisors. **Motion** made by Supervisor Raser, second by Vice-Chair Hoyer, **motion carried**.

**Motion** to affirm the **Board of Supervisors as Employees** and recommend the **2013 salary and benefit package** go to the Board of Auditors, made by Chairman Fluhr, second by Vice-Chair Hoyer, **motion carried**

**Motion** that the **Treasurers Bond** continues at \$550,000.00, made by Supervisor Raser, second by Vice-Chair Hoyer, **motion carried**

**Motion** to hold regular monthly meetings on the **second Thursday of each month; except that the January meeting shall be held as advertised and in accordance with Article VI, Section 602(b) of the Second Class Township Code, immediately following this reorganization meeting** at the municipal building, 159 Twin Lakes Road, Shohola PA 18458, made by Supervisor Raser, second by Vice-Chair Hoyer, **motion carried**.

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**Motion** to designate the **News Eagle** & the **Pike County Dispatch** as the **official newspapers** for the Township, made by Supervisor Raser, second by Chairman Fluhr, **motion carried**

**Motion** to designate **Wayne Bank** and **PLGIT** as the **official depositories** for the Township funds, made by Chairman Fluhr, second by Vice-Chair Hoeper, **motion carried**.

**Motion to adopt Resolution 2013-01**

**Resolution 2013-01:**

**RESOLVED:**

that the Shohola Township Board of Supervisors, hereby grants authorization, to the Shohola Township Volunteer Fire & Rescue Department Inc, to respond to alarms for fire, for motor vehicles accidents, and to emergency medical calls and emergency calls both inside and outside the Township of Shohola, where authorized by the law. Authorization is also granted for these organizations to participate in meetings, fire, rescue, emergency medical, and related training, in parades, in celebrations, and in related activities in Pike & Wayne counties in Pennsylvania, and in counties of New York and New Jersey bordering Pike County, Pennsylvania. Upon written request from a nearby municipality the Supervisors may authorize non-emergency public service assistance to that municipality. Authorization is also granted to engage in fundraising activities, such as fairs, carnivals, banquets, barbecues, and similar activities conducted in Shohola Township. Activities not specifically mentioned must receive prior approval of at least two members of the Shohola Township Board of Supervisors.

**Motion** made by Chairman Fluhr, second by Vice-Chair Hoeper, **motion carried**

**Motion** to authorize **payment of regular bills upon receipt**, provided such bills are included in the list of bills presented at the next Board of Supervisors Meeting, made by Supervisor Raser, second by Chairman Fluhr, **motion carried**

**Motion** to Recognize **Clinton Malzan** as **Fire Chief** of the Shohola Volunteer Fire & Rescue, made by Vice-Chair Hoeper, second by Chairman Fluhr, **motion carried**

**Motion** to authorize the **Fire Chief to issue a burn ban** with the approval of at least 2 (two) Supervisors, made by Supervisor Raser, second by Chairman Fluhr, **motion carried**

**Motion** to approve the following persons as **Fire Police**:

- Jean Gannon
- John Cunnane
- George J. Fluhr, Sr.
- Irwin Bailer
- Bob Sell
- Miles MacGregor
- Al Cue
- JoAnne Cue
- Matt Wiemann
- Jim Cue
- Dan Buttaro, III
- Sophie Mugan
- Joshua Mugan

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- Joshua Kutchma  
made by Supervisor Raser, second by Vice-Chair Hoeper, **motion carried**

**Motion** reaffirm and appoint the following members of the **Park and Recreation Committee for the year 2013:**

- John Knapp
- Jennifer Hamil
- David Myers
- Bernadette Knapp
- Diana Blume

made by Supervisor Raser, second by Vice-Chair Hoeper, **motion carried**

**Motion** to authorize Shohola Township Police Department as **Township Agent** empowered to enforce **Ordinance #43** (Fire Burning Regulations), made by Chairman Fluhr, second by Vice-Chair Hoeper, **motion carried.**

**Motion** to authorize, Shohola Township Police Department as Township Agent to enforce the provisions of the Nuisance Ordinance #74. made by Vice-Chair Hoeper, second by Supervisor Raser, **motion carried.**

**Motion** to recognize the **Shohola Railroad and Historical Society, Inc.** as the **official historical society** of Shohola Township, made by Chairman Fluhr, second by Supervisor Raser, **motion carried.**

**Motion** to authorize the **Township Secretary** with the aid of any individual member of the Board of Supervisors to **apply for grants**, made by Vice-Chair Hoeper, second by Supervisor Raser, **motion carried**

**Motion to recognize the appointment** made by Tax Collector Elizabeth Myers of Wendi Myers as **Deputy Tax Collector**. The Deputy Tax Collector shall not act until specifically authorized by the Board of Supervisors.  
made by Vice-Chair Hoeper, second by Supervisor Raser, **motion carried.**

**Motion to authorize the Chairman and Secretary/Treasurer** to borrow **funds** in **anticipation** of taxes, should the need arise, made by Vice-Chair Hoeper, second by Supervisor Raser, **motion carried**

**Motion** to sign all documents needed by **Plgit** and **Wayne** Bank to authorize signatories on the **Township Bank** accounts, made by Vice-Chair Hoeper, second by Supervisor Raser, **motion carried.**

**Other Business: None**

**Motion to adjourn the Meeting at 9:55am** made by Supervisor Raser, second by Vice-Chair Hoeper, **motion carried.**

**Respectfully Submitted**

**Diana Blume**  
**Township Secretary**