

SHOHOLA TOWNSHIP

159 Twin lakes Road, Shohola, PA 18458 • 570-559-7394 • 570-559-7523

Zoning Hearing Board Application

6 Copies of this application, including any plans and drawings, must be submitted to the Shohola Township Zoning Officer, together with the application fee.

1. Appellant/Applicant: _____
Address: _____
Telephone: _____
Owner: _____
Address: _____
Phone: _____
Attorney or Agent: _____
Address: _____
Phone: _____

2. If the applicant is not the owner, state applicant's authority to title interest to bring this application (equitable owner, agent, lessee, etc.)

3. The undersigned hereby: *(check applicable item or items)*
- a. appeals from the action of the Zoning Officer
 - b. requests a special exception
 - c. requests a variance
 - d. challenges the validity of the Zoning Ordinance or Map
 - e. wishes a unified appeal in accord with the MPC, Section 913.1

4. Address of the premises: _____

Tax Parcel Number(s) _____ Date of present deed _____
Present Zoning Classification _____

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Present Use _____

Lot Size _____

Nature of improvements:

a. Present _____

b. Proposed _____

5. Use this space in case of appeal from action of Zoning Officer:

a. The action taken was _____

b. The date of the action was _____

c. The action taken was in error because _____

6. Use this space in case of request for Special Exception:

a. The nature of Special Exception sought is _____

b. The Special Exception is allowed under Article ____ Section ____ of the Shohola Township Zoning Ordinance.

c. If more than one Special Exception is requested, list all ordinances references and nature of exceptions sought: _____

7. Use this space in case of request for Variance:

a. The nature of the Variance sought is _____

b. The Variance is from Article _____ Section _____ Subsection _____ of the Shohola Township Ordinance.

c. If more than one Variance is requested, list all ordinances and the nature of the Variances sought: _____

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d. The nature of the unique circumstances and the unnecessary hardship justifying this request for a Variance is : _____

8. Use this space in case of challenge to the validity of a Zoning Ordinance or Map:

a. The ordinance or map challenged is as follows:

b. The challenge is ripe for decision because: _____

9. If you are requesting a Unified Appeal as defined in Section 913.1 of the Municipalities Planning Code, complete 5, 6, 7 or 8 above, setting forth the zoning question(s) for the Board's consideration, and complete the following:

a. The development or development plan is designed as follows: _____

b. The non-zoning issue(s) about which testimony will be presented are: _____

10. Has there been any previous Zoning Appeal, Variance or Special Exception for this property? Yes No

11. If your answer for question #10 of this application is yes, please attach a list of names and addresses of the property owners.

Hearing Procedure:

At the hearing, the owner or owner's agent presents their case to the Zoning Hearing Board. The hearing provides for testimony from witnesses and the presentation of evidence as deemed required by the owner or owner's agent. The Township may, but need not, present testimony and evidence in opposition.

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The Appeals Board and the Township will each have separate legal counsel present. The Applicant may also be represented by counsel, and should arrange such representation well in advance of the hearing. Scheduling of hearings requires the availability of all members, the Board of Supervisors, and counsel. Therefore, once a hearing is scheduled, untimely requests to adjourn a hearing to secure legal counsel will be opposed.

All testimony will be taken under oath. A stenographer is required whenever factual testimony is to be presented. Applicants (or their legal counsel) are encouraged to contact the Township Solicitor in advance of the hearing to resolve factual disputes by Stipulation, if possible. A stenographer is not required where all facts at issue are resolved beforehand by written Stipulation. Application and stenographer fees are governed by the fee schedule of Shohola Township.

Nine (9) copies of the completed application together with the application fee shall be submitted to the Shohola Township Zoning Officer. Please consult the attached Shohola Township Zoning Hearing Board Fee Schedule for additional information.

Payment:

Payment of application fee and other meeting or hearing fees shall be by check or money order. Please make check or money order payable to Shohola Township.

Certification:

I/We hereby attest that the statements made in the foregoing application and attachments are true and correct.

I/We hereby authorize the Shohola Township Zoning Hearing Board and other Shohola Township Code Officials to view and inspect the property which is the subject of this application during the pendency of said application and the construction related thereto, provided that a minimum seventy-two (72) hour verbal notification is given to the owner and/or owners agent.

Applicant Signature

Applicant Print Name

Owner Signature

Owner Print Name